



FY24 Expenditure Reporting Frequently Asked Questions

Question	Answer
State Subdivision Agreement Reporting Requirements	
I'd like to know when I can access data for all municipalities. Will it be published piecemeal or all at once?	Municipal data will be updated in the Municipal Opioid Abatement Funds Data Dashboard once we have received all FY24 reports later this fall.
Do you still have to do the reporting if you haven't started any programming or spent any funds?	Municipalities that received \$35K or more are required to submit an annual Expenditure Report, and those that received under \$35K are strongly encouraged to do so.
What is required for expenditure reporting if you have not spent any funds?	You must provide a full accounting of funds received to date, and a description of any actions your municipality has taken in meeting other obligations from the State Subdivision Agreement, such as conducting assessments and gathering input. See the full list of the Expenditure Report questions .
Do you file an expenditure report if you have not received any money to date?	The FY24 Expenditure Report collects data on funds received in FY24 (July 1, 2023 through June 30, 2024). Settlement disbursements are outlined in Chart 8 on the Attorney General's Municipal Abatement Payments web page. If you are a participating municipality and are listed as having received funds during FY24, part of the reporting process is verifying receipt of settlement funding. If, after reviewing your accounts, your municipality is unable to verify receipts, please reach out to the Attorney General's Office to reconcile this issue by emailing MAOpioidSettlements@mass.gov .
Should we be collecting and reporting on demographic data on anyone we serve?	Yes. This data is reported under section "Population served" in the Expenditure Report.



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FY24 Expenditure Report Instructions	
When are the FY24 Expenditure Reports due?	The reporting portal opened on Wednesday, August 21 st and reports are due Wednesday, October 30th.
How do I access the Expenditure Reporting portal?	<p>The Care Massachusetts team will send a welcome email to the primary expenditure reporting point of contact on file.</p> <p>If you or anyone else in your municipality have not received a welcome email from Care Massachusetts, it is highly likely we do not have a primary contact on file. If this is the case, please email abate@jsi.com and our team will assist you with this process.</p>
What if I forgot my password?	You will need to reset your password. To reset your password, click “Login” in the upper right corner of the www.caremass.org website and follow the “forgot your password? link.” If you still experience difficulties, you can email abate@jsi.com for assistance.
What if I am having other difficulties accessing the reporting portal?	Please email abate@jsi.com for assistance.
Can you report that you contracted with a consultant, and also worked with Care Mass on P1 and P2?	Yes, under question 4, “Assessment & Planning Process,” there are subsequent questions P1 and P2, where you will be able to select either or both options as your answer.
Can you start the report and then return to it later to continue completing it?	Yes. In the upper menu on each page of the report, there is a “Save and continue later” link. Click on the link and enter the email associated with your login credentials. You can save and return to the report as many times as you need.



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	Once you submit your report, it will be locked, and you will need to contact abate@jsi.com to make any changes.
FY24 Expenditure Reporting Resources	
Will you have a sample of the report as we will see it online?	A list of the report questions and a user manual with instructions on how to fill out your Expenditure Report, question by question, is on the Care Mass Expenditure Reporting web page .
Under resources, will you be able to show an example report filled out?	Due to the multiple ways a report can be completed, it is more efficient to read the list of questions and answer the ones that pertain to your unique situation. If you need assistance, please feel free to reach out to abate@jsi.com .
How can I find my regional TA person? Or do I put in an Ask for TA form?	To find your regional TTA lead, email abate@jsi.com . Be sure to mention your municipality. The TTA lead assigned to your BSAS municipality will reach out to you. To assist you in formulating questions regarding the support you would like to access, we recommend using the Request Training and Assistance form, which includes additional information that can better assist us in responding.
Settlement Payments	
When will Towns receive their first payment?	The date of first payment depends on when a municipality entered into the State Subdivision Agreement with the Massachusetts Attorney General's Office. For a list of participating municipalities and payments as of September 1, 2024, please see Chart 8 on the AGO's Municipal Abatement Payments web page .
Our municipality has not received any funds to date.	Please review Chart 8 on the AGO's Municipal Abatement Payments webpage to confirm the payment date and exact amount and share this information with your



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	<p>municipal finance department to ensure the payment was not deposited into the wrong account. If that is not the case, and you are still unable to account for your settlement funding, please email the Massachusetts Attorney General's Office at MAOpioidSettlements@mass.gov.</p>
<p>Where can I find information on upcoming abatement payments?</p>	<p>See the AGO's Municipal Abatement Payments web page.</p> <ul style="list-style-type: none"> ● Charts 1-5 reflect estimated, maximum annual distributions to participating municipalities from Walmart, Teva, Allergan, CVS and Walgreens. ● Chart 6 reflects estimated, maximum annual distributions to participating municipalities from Johnson & Johnson (J&J) settlement. ● Chart 7 reflects estimated, maximum annual distributions to participating municipalities from the Distributor settlement.
<p>Would you please repeat the website to ask for other opioid-abatement related funding?</p>	<p>Mosaic Opioid Recovery Partnership (Mosaic), a unique public-private partnership between RIZE Massachusetts Foundation (RIZE) and the MA Department of Public Health, Bureau of Substance Addiction Services (BSAS), allows community-based organizations and municipalities to apply for the state's portion of the opioid settlement funds. It is specifically designed to support communities and populations that have been historically underserved and have experienced a higher rate of opioid-related overdose deaths. The grants must be community-led and culturally responsive, aimed at reaching individuals and families affected by the opioid overdose epidemic. RIZE announced the first round of Mosaic awardees this past August and will be rolling out the second round at the end of September (i.e., Municipal Matching Grants Program), which will match municipal opioid settlement funds in cities and towns that are 1) using best practices to end the overdose crisis, 2) utilizing Care Mass resources, 3) conducting community outreach and needs assessments, and 4) collaborating with others.</p>